

AUDIT COMMITTEE – 11 NOVEMBER 2024

Title of Item	Action Agreed	Timescale	Responsible Officer	Status
<p>Minutes and Matters Arising</p> <p>30.09.24</p>	<p>Resolved that the minutes for the Committee meeting on 30 September 2024 be approved and signed as a correct record with the addition of the following.</p> <p>It was noted that at the September meeting, it had been stated that the external auditors had been delayed in producing their reports because SCC had been slow to respond to their queries. They stated that there was additional cost taken on by our auditors and a question was raised as to how much it was.</p>	<p>January 2025</p>	<p>Maria McKay/Claire Heather</p> <p>Internal Audit team/ Elizabeth Goodwin</p>	<p>Complete</p>
<p>Review of prudential limits and treasury management mid-year 2024/25</p>	<p>Recommendations in the report approved.</p>			<p>Complete</p>

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Internal audit progress report	(i) Committee noted the Internal Audit Progress report for the period 1st April to 25th October 2024.		Elizabeth Goodwin/ Paul Somerset/Ian Dutfield	Complete
	(ii) Committee is to receive an updated review in six months to ensure that the standard of data remains high to facilitate the integrity of the reports being produced.	February 2025	Elizabeth Goodwin/ Paul Somerset/Ian Dutfield	
	(iii) Committee is to receive updated stats in January 2025.	February 2025	Elizabeth Goodwin/ Paul Somerset/Ian Dutfield	
	(iv) Committee is to receive reports on; Parking, Permits and Penalty Charge Notices, Asbestos, and the HRA Revenue & Capital budget in January 2025.	February 2025	Ian Collins/Debbie Ward Tina Dyer-Slade Jamie Brenchley	Parking, Permits and Penalty Charge notices deferred to April meeting by Debbie Ward.

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CIPFA resilience and financial management review - progress on implementing recommendations	<p>Recommendations in the report approved.</p> <p>Committee requested that recommendation paragraphs are numbered for ease of reference.</p>		<p>Richard Williams/Mel Creighton</p> <p>Richard Williams</p>	Completed
AUDIT COMMITTEE – 30 SEPTEMBER 2024				
Minutes and Matters Arising	<p>Minutes approved.</p> <p>Outstanding action noted in relation to minute 3 and the training session for Members of the Committee on the Statement of Accounts which is still to be delivered for sign off of the 23/24 accounts.</p>		<p>Mel Creighton/Stephanie Skivington</p>	<p>Sarah Dale organising a pre-meeting training session on 11 Nov.</p> <p>Completed.</p>
Statement of Accounts 2022/23	Recommendations in the report approved.		Mel Creighton/Stephanie Skivington	

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External Audit Progress Update	<p>Report noted.</p> <p>Next update report to include financial cost of the additional resources needed to support the audit.</p> <p>SCC cover report needed for items from EY.</p>		<p>Kevin Suter</p> <p>Maria McKay/Kevin Suter</p>	