

---

SOUTHAMPTON CITY COUNCIL  
CHIEF OFFICER EMPLOYMENT PANEL  
MINUTES OF THE MEETING HELD ON 4 OCTOBER 2017

---

Present: Councillors Letts (Chair), Rayment, Fitzhenry, O'Neill and Payne

5. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

Apologies were received from Councillor Moulton.

The Panel noted the resignation of Councillor Hannides and the appointment of Councillor O'Neill in place thereof in accordance with the provisions of Council Procedure Rule 4.3.

6. **MINUTES OF THE PREVIOUS MEETINGS (INCLUDING MATTERS ARISING)**

RESOLVED: that the minutes of the Chief Officer Employment Panel meeting held on 12<sup>th</sup> September 2017 be approved and signed as a correct record.

7. **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of the following items based on Categories 1, 2 and 3 of paragraph 10.4 of the Access to Information Procedure Rules.

The information contained therein is exempt as it relates to individual personal details and information held under the Data Protection Act 1998. Having applied the public interest test it is not appropriate to disclose this information as the individuals' legal expectation of privacy outweighs the public interest in the exempt information.

8. **APPOINTMENT OF SERVICE DIRECTOR CHILDREN AND FAMILIES**

The confidential report of the Service Director HR and OD was considered regarding the appointment to the post of Service Director Children and Families.

RESOLVED: that Hilary Brooks be appointed to the position of Service Director Children and Families.

9. **PERMANENT TRANSFER OF DASS RESPONSIBILITIES TO THE ICU**

The confidential report of the Chief Executive was considered detailing the permanent transfer of the Director of Adult Social Services (DASS) responsibilities to the Integrated Commissioning Unit (ICU).

RESOLVED:

- (i) That the revised management structure put in place from 1<sup>st</sup> October 2016 for Adults, Housing and Communities included interim arrangements for the

- statutory role of Director of Adult Social Services (DASS) to be transferred to the Integrated Commissioning Unit be noted;
- (ii) That the statutory role of Director of Adult Social Services (DASS) be undertaken within the Integrated Commissioning Unit on a permanent basis by the Associate Director, Systems and Redesign;
  - (iii) That the appointment of Carole Binns as Director of Adult Social Services (DASS) on a permanent basis, integrated into her current role as Associate Director in the ICU, working to Stephanie Ramsey, Director of Quality and Integration be approved; and
  - (iv) That in the absence of Carole Binns the cover for the DASS role be provided by Stephanie Ramsey, Director of Quality and Integration.

10. **PERMANENT APPOINTMENT TO THE ROLE OF SERVICE DIRECTOR, DIGITAL AND BUSINESS OPERATIONS**

The confidential report of the Chief Executive was considered detailing the permanent appointment to the role of Service Director: Digital and Business Operations.

**RESOLVED:**

- (i) That the role of Service Director: Digital and Business Operations was currently filled by James Strachan who had been seconded from Hampshire County Council for 12months be noted; and
- (ii) That James Strachan be confirmed in the role of Service Director: Digital and Business Operations on a permanent basis for the reasons detailed in the confidential report.