
CHIEF OFFICER EMPLOYMENT PANEL
MINUTES OF THE MEETING HELD ON 19 OCTOBER 2016

Present: Councillors Letts (Chair), B Harris, Moulton, Rayment, Hannides and Kaur

16. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Panel noted the resignation of Councillors Fitzhenry and Payne and the appointments of Councillors B Harris and Kaur respectfully in place thereof in accordance with the provisions of Council Procedure Rule 4.3.

17. **MINUTES OF THE PREVIOUS MEETINGS (INCLUDING MATTERS ARISING)**

RESOLVED: that the minutes of the Chief Officer Employment Panel meetings held on 20th September, 29th September and 30th September 2016 be approved and signed as a correct record.

18. **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of the following minutes below based on Categories 1, 2 and 3 of paragraph 10.4 of the Access to Information Procedure Rules.

The information contained therein is exempt as it relates to individual personal details and information held under the Data Protection Act 1998. Having applied the public interest test it is not appropriate to disclose this information as the individuals' legal expectation of privacy outweighs the public interest in the exempt information.

19. **APPOINTMENT OF SERVICE DIRECTOR GROWTH**

The confidential report of the HR Strategy Manager (Organisation Development, Pay and Reward) was considered regarding the appointment to the post of Service Director Growth.

RESOLVED: that Mike Harris be appointed to the position of Service Director Growth.

20. **APPOINTMENT OF SERVICE DIRECTOR - HUMAN RESOURCES AND OD**

The confidential report of the Chief Strategy Officer was considered regarding the appointment to the post of Service Director Human Resources and Organisational Development.

RESOLVED: that Janet King be appointed to the position of Service Director Human Resources and Organisational Development.

21. **APPOINTMENT OF SERVICE DIRECTOR ADULTS, HOUSING AND COMMUNITIES AND TRANSFER OF DIRECTOR ADULT SOCIAL CARE RESPONSIBILITIES TO THE INTEGRATED COMMISSIONING UNIT**

In accordance with Council Procedure Rules 28.7 and 28.8 the confidential late urgent report of the Chief Executive was considered regarding the appointment of the Service Director Adults, Housing and Communities and transfer of the Director Adult Social Care (DASS) statutory responsibilities to the Integrated Commissioning Unit (ICU).

The reason for the report being considered as a late urgent item was to ensure that Members of the Chief Officer Employment Panel were fully aware of revised changes and structures to the statutory responsibilities of the DASS that had been put in place for a six month trial basis.

RESOLVED:

- (i) That the revised management structure for Adults, Housing and Communities that have been but in place from 1st October 2016 be noted;
- (ii) That the transfer of the statutory responsibilities relating to the Director of Adult Social Services (DASS) to the Integrated Commissioning Unit (ICU) on a trial basis for six months with review at the conclusion of the trial basis be noted;
- (iii) That the appointment of Paul Juan to the revised role of Service Director Adults, Housing and Communities on an acting up bases with a review after six months be noted; and
- (iv) That Carole Binns (currently Associate Director in the ICU) would take up the statutory responsibilities of the DASS role, working to Stephanie Ramsey, Director of Quality and Integration be noted.