

# SSAB Learning & Development Group (LDG)

## Terms of Reference



### Membership

- Adult Social Care
- Integrated Care Board
- Hampshire and Isle of Wight Constabulary
- University Hospitals Southampton
- Department of Work and Pensions
- Housing
- Hampshire and Isle of Wight Healthcare NHS Foundation Trust

### Purpose

The overarching purpose of this subgroup is to raise awareness of safeguarding adults in our city and to identify, coordinate, promote and evaluate learning and development opportunities to support the multi-agency workforce to safeguard adults on behalf of Southampton Safeguarding Adults Board (SSAB).

### LDG Meetings

Meetings will be held quarterly and led by the LDG Chair and supported by the Safeguarding Partnership Team Coordinator.

### Quoracy

A meeting of the LDG requires at least four members including the three statutory members (Adult Social Care, Police, Integrated Care Board) and it is expected that they will support the key functions and responsibilities:

### Key Functions & Responsibilities:

- Raise awareness of adult safeguarding in our City
- Be innovative with the deployment of training and its accessibility, serving wide audiences with little cost.
- Take into account areas for particular development based on outcomes from SARs and identified areas of priority for our City.
- To ensure that learning from audits, inspections and case reviews is incorporated within the SSAB multi-agency learning programme.
- To ensure that the 'voice of the adult' is considered in the commissioning of the SSAB multi-agency learning programme.
- To ensure that SSAB learning remains up-to-date, relevant and provides local context.
- Deliver a quarterly report to SSAB.
- Contribute to the SSAB Annual Report by way of achievements.

### Accountability

- To be a formal subgroup of the SSAB
- To be represented on the SSAB Executive Group.
- The LDG will provide regular updates to SSAB main board.
- Members will contribute their knowledge of quality assurance, professional time, and influence on resources to support the functions of the group.
- Members will be accountable to the SSAB through their agency representative on the SSAB Executive Group.

### Confidentiality, Information Sharing and Agreements

All agendas, reports, other documents and all proceedings of the Learning and Development Group shall be treated as confidential.