

Public Sector Information Request Form



NOTE: Please complete all parts of this form failure to do so could result in your request being rejected.

Applicant Details

Name	
Company Name (if applicable)	
Address	
Post code	
Telephone No.	
E-mail address	

Please provide a full description of the information to be used

Where it was obtained:

URL (SCC's website address) (if applicable)

Publication details:
Title and Author

Date of publication

ISBN no

Please provide a full description of what the information will be used for

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Type of Use

Please tick all categories that describe the proposed use of the material

- Commercial
- Non-Commercial
- Private Study or Research
- Commercial Study or Research

Further details of the proposed use for the information

How many publications will the licensed material be used in (if unknown explain why)

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If to be used on a website please provide the web address

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What is the market value to you of the information requested?

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If there are other person involved in the reproduction of the information please give names and addresses

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I have read the terms and conditions of the Standard Licence and agree to abide by those terms and conditions. (please tick the appropriate box)

<input type="checkbox"/> Yes
<input type="checkbox"/> No

I confirm that the above is true to the best of my knowledge and belief.	
Signature	
Print name	
Date	

Please return to:

Information Lawyer (Data Protection
Officer)
Legal Services
Southampton City Council
Civic Centre
Southampton
SO14 7LY

e-mail: information@southampton.gov.uk

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